



EXPRESS RESERVATION FORM

Please use one form for each booking and print or type in all information

*Group Name : The Eighth International Symposium on Japanese Language Education and Japanese Studies
Event Date : 07 – 10 November 2008*

GUEST NAME : Mr / Miss / Mrs / Dr		(if any) SHARE NAME : Mr / Miss / Mrs / Dr	
First name	Last name	First name	Last name
ARRIVAL DATE		DEPARTURE DATE	
ARRIVAL FLIGHT / ESTIMATE ARRIVAL TIME		DEPARTURE FLIGHT / ESTIMATE DEPARTURE TIME	
COMPANY NAME		RETURN FAX NO. / E-MAIL ADDRESS	
<p><u>SPECIAL ROOM RATE</u></p> <p>Executive Room (Single / Twin)</p> <p><input type="checkbox"/> HK\$850.00 (Room with One Buffet Breakfast)</p> <p><input type="checkbox"/> HK\$910.00 (Room with Two Buffet Breakfasts)</p> <p>◆ Rates are subject to 10% service charge (if any) and 3% government tax per room per night.</p> <p>◆ Room will be confirmed on a first-come-first-serve basis and subject to availability upon making reservations.</p>		<p><u>SPECIAL PREFERENCE</u></p> <p><input type="checkbox"/> Non-smoking</p> <p><input type="checkbox"/> Double Bedded Room</p> <p><input type="checkbox"/> Twin Bedded Room</p> <p><input type="checkbox"/> Others</p> <p>_____</p> <p>_____</p>	
<p><u>HOTEL TRANSFER SERVICE</u></p> <p>Hotel Limousine : HK\$500.00 nett per car per trip <input type="checkbox"/> Airport to Hotel <input type="checkbox"/> Hotel to Airport <input type="checkbox"/> Round Trip</p> <p>Shuttle Bus : HK\$130.00 nett per car per trip <input type="checkbox"/> Airport to Hotel <input type="checkbox"/> Hotel to Airport <input type="checkbox"/> Round Trip</p> <p>◆ For Hotel limousine service, transfer can only be confirmed with flight details given and subject to hotel's availability.</p> <p>◆ For shuttle bus service, please proceed to the Arrival Hall (Exit B – Counter B13) at the Airport where there will have representatives to coordinates the transfer for you.</p> <p>◆ For departure transfer, please reconfirm with our Reception Department after check-in. All charges will be posted on your room bill.</p>			
<p><u>ALL RESERVATIONS MUST BE GUARANTEED BY CREDIT CARD TO SECURE ROOM SPACE</u></p> <p><input type="checkbox"/> AMEX <input type="checkbox"/> DINERS <input type="checkbox"/> MASTER <input type="checkbox"/> VISA</p> <p>Card Number _____ Expiry Date _____ (mm) / _____ (yy)</p>			
<p><u>TERMS AND CONDITIONS</u></p> <p>◆ Please complete the form and return to Sales and Marketing Department via fax no: (852) 2770 4262 or email: wenus@nathanhotel.com or Reservation Department via fax no: (852) 2780 1643 or email : reservation@nathanhotel.com.</p> <p>◆ In case of any cancellation notice given less than 5 days prior to arrival or no-show on the arrival day, one night room charge penalty will be levied to the given credit card.</p> <p>◆ This form should be returned to Hotel <u>on or before 20 October 2008</u>. Bookings will be confirmed on first-com-first-serve basis. After the deadline, late bookings will be considered subject to hotel availability and current selling rate.</p>			
<p><u>FOR HOTEL USE ONLY</u></p> <p>Confirmation No: _____ Confirmed by: _____ Date: _____</p>			